Prism Registration Instructions

The method you use to activate Prism is determined by who owns or leases the computer and who is managing the activation.

- **Student** and **employee** licenses are managed by the end-user.
- **University** licenses are managed by either the end-user or by a department manager or IT group.

Managed by the end-user

1. Complete this OSL registration form for each OSL order. Wait until you receive a message from GraphPad that you have been authorized to activate the license. This is likely to take 1-2 business days.
2. Install Prism on your computer.
3. Open Prism.
   a. If this is the first time you have installed Prism on your computer, a registration window should appear.
   b. If Prism is already installed, you need to change the serial number. Go to the **Prism Help Menu** and choose the option to **Enter New Serial Number**.
4. Copy the Serial Number from your Order Summary and paste it into the space for Serial Number.
5. Click on **Next Step**.
6. A web browser window should open with a registration form on the GraphPad website. This form has your Prism Machine ID, Serial Number, and Computer Name pre-populated. You need to complete the form using the following values.
   - MACHINE ID: pre-populated (do not change)
   - SERIAL NUMBER: pre-populated (do not change)
   - EMAIL: **email address you provided in the survey**
   - CONFIRM EMAIL: **email address you provided in the survey**
   - FIRST NAME: **end-user's first name**
   - LAST NAME: **end-user's last name**
   - INSTITUTION: **University of Utah**
   - COMPUTER: pre-populated (do not change)
7. Click on **Submit**.

Managed by a department manager or IT Group

1. Complete this OSL registration form for each OSL order. Wait until you receive a message from GraphPad that you have been authorized to activate the license(s). This is likely to take 1-2 business days.
2. Install Prism on your computer.
3. Open Prism.

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a. If this is the first time you have installed Prism on your computer, a registration window should appear.

b. If Prism is already installed, you need to change the serial number. Go to the **Prism Help Menu** and choose the option to **Enter New Serial Number**.

4. Copy the Serial Number from your Order Summary and paste it into the space for Serial Number.

5. Click on **Next Step**.

6. A web browser window should open with a registration form on the GraphPad website. This form has your Prism Machine ID, Serial Number, and Computer Name pre-populated.

7. You need to complete the form using the following values (you are required to use the email address you specified in your survey, otherwise your registration will be invalid):

   o MACHINE ID: pre-populated (do not change)
   o SERIAL NUMBER: pre-populated (do not change)
   o EMAIL: **email address you provided in your survey**
   o CONFIRM EMAIL: **email address you provided in your survey**
   o FIRST NAME: **your group name**
   o LAST NAME: **type of group** (i.e. lab, research, classroom etc.)
   o INSTITUTION: **University of Utah**
   o COMPUTER: pre-populated (do not change)

8. Click on **Submit**.

9. An activation message will be sent to the email address provided in the survey.

Additional information is available on our [GraphPad FAQ page](.).